THE CLEARING
SAUK RAPIDS, MN

THE LOOKOUT

RENTAL INFORMATION

CITY OF
Sauk Rapids
MINNESOTA

WELCOME TO

THE LOOKOUT

—

A mini building with a big view of both the river and the spectacular interactive water feature, The Lookout makes a great space for small birthday parties. With full IT setup, it also makes a unique space for group meetings or retreats.

BIRTHDAY PARTIES — SMALL TEAM MEETINGS — RETREATS

RENTAL FEES

	Resident*	Non-Resident
Monday–Thursday 10:00am - 10:00pm	$107.88	$161.81
Friday 10:00am - 10:00pm	$161.81	$215.75
Saturday 10:00am - 10:00pm	$215.75	$269.69
Sunday 10:00am - 10:00pm	$161.81	$215.75

All applicable taxes are included in the prices above. All prices refer to the entire day of the times above.

*Must live in the City of Sauk Rapids or be a city employee.

RENTAL DETAILS

Items may not be set-up before the rental time frame. Early vendors may be refused. All items must be removed before end of rental time frame or vendors may be subject to an additional fee.

At the time of reservaton, payment is due in full. Space includes 12 chairs, 1 conference table, and has an occupancy of 17.

Includes outdoor water feature and wooden picnic tables.

"Our group had a great time at The Lookout—it was the perfect venue for our event!"

CANCELLATION POLICY

All Cancellations will require a $25.00 administrative processing fee. The City must be notified at least 1 week in advance of the rental date to get a refund of the rental fee minus the admin fee above.

AREA DETAILS

Clean-up is entirely the vendor's responsibility and possibly the caterers if you choose. You are responsible to remove everything that was brought into the building by your group by the end of the rental period.

Photography is allowed in The Lookout and public spaces within The Clearing park.

Music/Amplification: Radios are allowed, however, music levels must comply within the Benton County ordinance.

Pets are not allowed in the The Lookout building but are allowed within The Clearing park.